



Coláiste Dún an Rí

Kingscourt, Co.Cavan

Principal : Fergal Boyle
Deputy Principal : Tommy McCormick
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Agreed Report Coláiste Dún an Rí Board of Management Meeting Wednesday 5 June 2019

Present: Cllr Clifford Kelly Cllr Paddy McDonald
Mrs Deborah Morris Mr Dara Murtagh
Mr Darrell O'Brien Ms Elaine Carolan
Mrs Rosena Donagh Mr Jonathan Gilmore

In attendance: Mr Fergal Boyle (Secretary to Board of Management)

Apologies: Mr Sean Fagan Mr Sean Kiernan
Mrs Carol Lynch

Agenda

1. Chairperson's Welcome
2. Approval of Minutes of previous meeting
3. Matters Arising
4. Conflict of Interest
5. Correspondence
6. Principal's Report
7. Child Protection Report from Principal
8. Report on Anti Bullying Procedures
9. Attendance
10. Teaching and Learning
11. Health and Safety
12. Financial Report
13. Policies Review and Development
14. Parents' Council Report
15. Student Council Report
16. AOB
17. Date of next Meetings
18. Agreed Report



Welcome

The Chairperson, Cllr Clifford Kelly, welcomed the members to the meeting.

Approval of Minutes of Previous Meeting

The Minutes of the meeting held on **2 April 2019** were read and adopted.

Matters Arising

No matters arising

Conflict of Interest

No conflicts of interest declared

Correspondence

Nothing for the attention of BOM

Usual DOES/CMETB correspondence

Principal's Report/Annual Report

The Principal's Report covered the following topics:

- Looking at our Schools
- School Self Evaluation
- Behaviour Management
- Evening of Excellence Awards
- Calendar
- Extra- Curricular Activities

The Principal's Annual Report to the Board of Management is attached and highlighted the following areas.

- School Plan
 - The essential policies are now in place
 - Programme development in place
- School Planning and School Self Evaluation
 - School is moving to a more refined system of self-evaluation and looking at school improvement
- Financial Matters
 - Board discussed current finances
 - Student Support Contribution of €100 for first child and €50 for each subsequent child

- Materials charge for practical subjects e.g Metalwork, Woodwork, TG, Art, Home Ec, Music
- Book Rental charge of €120
- Premises and Equipment
 - Application for extension has been made to the Department of Education Building Unit
- Code of Behaviour
- Inspections
 - The school had one Incidental Inspection this year and received positive feedback on teaching and learning and student relationships
- Attendance
 - Attendance rate is very good at 96.3%
 - All absences of 20 days or more are reported to TUSLA
- Child Protection Procedures
 - All Child Safeguarding Procedures are in place
 - All staff are trained and certified
 - The Principal is the DLP and the Guidance Counsellor is the DDLP
 - Child Safeguarding Risk Assessment and Procedures are displayed at the front door
- Anti-Bullying Procedures
 - All policies and procedures are in place
- Enrolment
 - Projected enrolment was detailed
- Parents Council
 - A new Parents Council was elected in Autumn and have assisted the school in policy development and fund raising
- Student Council Report
 - Each class has one male and one female representative
 - The Council has received leadership training
 - The Council has helped with various school events and fundraising
- State Exams
 - Junior Cert students have undertaken their practical and oral exams and are currently sitting the terminal exam
- Student Achievements

Board commended staff and students on their hard work and achievement.

Child Protection

Child Protection Oversight Report was detailed for the Board and is attached to minutes.

Report on Anti-Bullying Procedures

All procedures are in place

No other issues to bring to the Board at this time.

Attendance

Principal reported on attendance matters and reports to EWO.

Teaching and Learning/Educational Scheme

The Principal reported that the school will provide the following programmes:

- Junior Cycle
- Transition Year

The Principal also reported that the curriculum is under review

Health and Safety

All required maintenance contracts in place.

Financial Report

The Principal provided the Board with the most recent statement of financial accounts.

A projection of income and expenditure has been forwarded to the CE in May.

Policies Review and Development

The following Policy was ratified by the Board:

- Assessment and Reporting Policy

Parents' Council Report

Report made in Annual Report

Students' Council Report

Report made in Annual Report

AOB

The Board commended the Evening of Excellence Awards and thanked the staff involved in organising the evening particularly Carol Lynch, Tommy McCormick and Deirdre McCabe

The Secretary thanked the outgoing Board for their support since the establishment of the school.

The Parents Representatives thanked the staff and management of the school for their work and commitment to students over the last three years.

The Chairperson thanked all the staff (teacher and ancillary) for their hard work and dedication to the school and students.

Agreed Report

An agreed report will be prepared by and presented to the Parents Association and the school staff by the Secretary.

Date of Next Meetings

As the term of the current Board has concluded a date for the next meeting will be set following direction from the CE of CMETB